



Job Description-Programmer

Job Title:

Programmer

Department Job is Reporting To:

Operations

Reports to:

VP of Operations

Required Training:

Vantage software training, GMP, all relevant Hoosier training (see job matrix).

General Purpose of Position:

The purpose of this position is to function as a Programmer. A successful candidate in this role will maintain a high level of accuracy in regards to generating programs to meet production requirements to ensure fabrication of quality products.

Responsibilities / Duties:

- Program jobs based on schedules and priorities
- Generate set up instructions and tools list
- Analyze manufacturing methods for optimum use of resource
- Assist with Quoting/Estimating new projects
- Participate in launch meeting for new projects
- Actively participate in Continuous Improvements Plan
- Communicate programming issues/concerns to Supervisors, set up and operation associates.
- Look for increasing efficiencies in areas of set up and cycle times, tools, fixtures, nesting, etc.
- Actively participate in Cycle Time Reduction team.



Job Requirements

- Ability to interpret prints accurately.
- Ability to use design software, such as Solid Works and ProE, to program.
- 3, 4 and 5 axis programming is required. More axis programming is a plus.
- Possess well developed problem solving skills.
- Minimum of 3 years in programming in a fast paced manufacturing environment.
- Professional-level computer skills, Outlook (email etiquette, email management), Excel (charting, graphing, reporting) & Word (communications, presentations, etc.)
- Communicate clearly orally and in writing. Ability to operate at a high level of efficiency.
- Ability to manage multiple tasks or requests.
- Strong analytical and mechanical aptitude.
- Must be professional, dedicated, and detail-oriented.
- Ability to work well with others and be a team player.
- Strong organizational skills required; including good time management skills.
- Must be highly organized and able to work independently on multiple tasks in a fast-paced environment.

Location

Corona, CA.

Supervisory Position: Yes No Position: _____

My signature signifies acceptance of the above job description:

Name: _____

Signature: _____ Date: _____