Job Description-Programmer

Job Title:
Programmer

Department Job is Reporting To:
Operations

Reports to:
VP of Operations

Required Training:
Vantage software training, GMP, all relevant Hoosier training (see job matrix).

General Purpose of Position:
The purpose of this position is to function as a Programmer. A successful candidate in this role will maintain a high level of accuracy in regards to generating programs to meet production requirements to ensure fabrication of quality products.

Responsibilities / Duties:
• Program jobs based on schedules and priorities
• Generate set up instructions and tools list
• Analyze manufacturing methods for optimum use of resource
• Assist with Quoting/Estimating new projects
• Participate in launch meeting for new projects
• Actively participate in Continuous Improvements Plan
• Communicate programming issues/concerns to Supervisors, set up and operation associates.
• Look for increasing efficiencies in areas of set up and cycle times, tools, fixtures, nesting, etc.
• Actively participate in Cycle Time Reduction team.
Job Requirements

• Ability to interpret prints accurately.
• Ability to use design software, such as Solid Works and ProE, to program.
• 3, 4 and 5 axis programming is required. More axis programming is a plus.
• Possess well developed problem solving skills.
• Minimum of 3 years in programming in a fast paced manufacturing environment.
• Professional-level computer skills, Outlook (email etiquette, email management), Excel (charting, graphing, reporting) & Word (communications, presentations, etc.)
• Communicate clearly orally and in writing. Ability to operate at a high level of efficiency.
• Ability to manage multiple tasks or requests.
• Strong analytical and mechanical aptitude.
• Must be professional, dedicated, and detail-oriented.
• Ability to work well with others and be a team player.
• Strong organizational skills required; including good time management skills.
• Must be highly organized and able to work independently on multiple tasks in a fast-paced environment.

Location
Corona, CA.

Supervisory Position: □ Yes □ No  Position: _____________________________

My signature signifies acceptance of the above job description:

Name: ________________________________

Signature: ___________________ Date: _______